

## **Privacy Policy**

### **Preserve Agro Products Co., Ltd.**

Preserve Agro Products Co., Ltd. (the “Company”) has established and disclose this Privacy Policy (“Policy”) as its approach to explain how we collect, use and disclose personal information of our existing and prospective vendors, including directors, representatives, attorneys, or persons acting on behalf of vendors who are juristic persons, and how we protect personal information and properly handle such information according to the Personal Data Protection Act B.E. 2562 (“PDPA”).

We regularly review and, if appropriate, update this Policy from time to time to ensure that your personal information is properly protected. In case of any significant update to this Policy, we will inform you through appropriate channel(s).

#### **1. Personal information we collect**

##### **1.1 What is personal information?**

Personal information means any information relating to an individual, which enables the identification of such individual, whether directly or indirectly, but not including the information of the deceased persons in particular.

##### **1.2 Personal information we collect**

We collect several types of personal information, including:

- Identity Data (for example, name, surname, identification card number, passport number, birthdate, gender, age, nationality, photo, and in some cases the Company may process sensitive data such as religion, race, health information, disability information, face recognition data, iris recognition data, fingerprint recognition data, labour union data, or sexual orientation, only with your explicit consent or when permitted by law)
- Contact Data (for example, address, telephone number, e-mail)
- Financial or Transaction Data (for example, bank account number, transaction information)
- Communication Data (for example, images and/or voice recordings when communicating with us)
- Information on participating in activities held by us (for example, static images or videos)
- Geolocation Data (for example, IP address or GPS Location)

##### **1.3 Sources of information**

We may collect your personal information from various sources as follows:

- (a) Collect information directly from you, for example:

- Procedures for taking steps as per request prior to entering into contract, contract signing, form filling, questionnaires, registrations or submission of claims or requests for exercising your rights
- Your communication with us via our contact channels, for example, telephone, email, etc.
- Information on participating in activities held by us, for example, static images or videos
- Automatic data storage system, for example, when you use our website or application, etc.

(b) Collect information from other sources, for example:

- Our agents or service providers
- Our affiliated companies
- Government authorities or other publicly available sources such as company website, information made available on the internet, etc.

## **2. Purposes of Collection, Use or Disclosure of Personal Information**

We collect, use or disclose your personal information for various purposes depending on relationship between you and the Company as follows:

- 2.1 To consider your qualifications before entering into a contract with the Company as a contracting party, or as a director, representative, attorney, or person acting on behalf of a juristic person, and to approve for entering into a contract between the Company and you or a juristic person who you are director, representative, attorney, or person acting on behalf of such juristic person
- 2.2 To perform contractual obligations and monitor your work performance under the contract between you and the Company, including to monitor security during work performance, and to comply with our internal procedures (for example, payment, receipt or delivery of documents between you and the Company, issuance of building entry card, accident management during product shipment, etc.)
- 2.3 To inform you of any information about our products or services, benefits, sales promotion, marketing activities, and activity invitation and communicating about such activity
- 2.4 To conduct business planning, reporting, and forecasting
- 2.5 To manage risks and undertake internal audit and administration such as investigating and preventing fraud
- 2.6 To undertake detection and investigation under legal procedures and other regulations, to comply with laws, and to report or disclose information to government authorities as required by laws or upon receiving an order or a writ of

attachment from police officers, government authorities, courts, or other competent authorities, including to establish, comply or exercise the rights to legal claims or defend against the rights to legal claims

2.7 To monitor security in our buildings or premises including I.D. card deposit before accessing such areas and to record images of those who contact us at our buildings and premises via Closed-Circuit Television (CCTV)

2.8 To record as database of the Company for the purpose of vendor selection and/or for future reference

2.9 To assign rights, duties and any benefits under a contract between you and the Company as a contracting party, or as a director, representative, attorney, or person acting on behalf of a juristic person, which have been done legally, for example, merger or transfer of the contract

### **3. Data Retention Period**

We retain your personal information for as long as is considered necessary for the purpose for which it was collected, used or disclosed as set out in this Policy. The criteria used to determine our retention periods include: we retain the personal information for the duration we have an ongoing relationship with you; and we may retain the personal information for a longer period as necessary to comply with applicable laws, or to be in accordance with legal prescription, or to establish, comply with or exercise the rights to legal claims or defend against the rights to legal claims, or to comply with, for any other cause, our internal policies and regulations.

### **4. Data Disclosure**

We may disclose your personal information in certain circumstances, for the purposes set out in this Policy, to:

4.1 Subsidiaries, group companies, and affiliates for the purpose of business operation, internal administration, including undertaking any other activity as set out in this Policy.

4.2 Government authorities, supervisory authorities or other authorities as stipulated by laws, including competent officials.

4.3 Agencies, contractors/subcontractors and/or service providers for their implementation and procedure, for example, carriers, document storage and destruction service providers, printing house, marketing agency, IT development and maintenance service providers, travel and accommodation service providers, payment and payment system service providers, call center service providers, auditors, lawyers, tax and legal advisors, and any consultants.

4.4 Our business partners or other third parties as per your consent or contractual requirements or legal requirements, as the case may be.

4.5 The assignee of the rights, duties, and any benefits from the Company, including any persons who are assigned by the aforesaid assignee to act on its behalf, for example, in the case of organizational restructuring, merger or acquisition, etc.

## **5. International Transfer of Personal Data**

In some cases, we may transmit or transfer your personal information to the Company databases which are operated and managed on Cloud Servers in foreign countries. In such case, the Company shall provide adequate protection and security measures and comply with the PDPA.

## **6. Lawful Basis for Processing of Personal Data**

The Company only processes your personal information as it is necessary for the scope set out in this Policy, as follows:

- Where we obtain your consent (as required by law)
- To take steps at your request prior to entering into a contract and to perform contractual obligations between you and the Company;
- Where it is necessary for legitimate interests of the Company or any other persons or juristic persons, except where such interests are overridden by fundamental rights of your personal information;
- To comply with laws to which the Company is subjected;
- Where it is necessary for preventing or suppressing a danger to a person's life, body or health;
- To perform the Company's duties for a task carried out in public interest or to perform duties for the exercising of official authority vested in the Company (if any).

In the case where the Company processes your sensitive personal information, the Company shall duly obtain your explicit consent, unless the explicit consent is not required by law.

In the case where the personal information collected by the Company as stated above is necessary for the Company's compliance with applicable laws or performance of contract. If you do not provide us with such necessary personal information, the Company may be subject to legal liabilities; and/or may not be able to manage or administer the contract or give any convenience for you.

## **7. Your Rights as a Data Subject**

According to the PDPA, you have certain rights relating to your personal information as follows:

### **7.1 Right to Withdraw Consent**

You have the right to withdraw consent given to us for collecting, using or disclosing your personal information at any time, unless there is a restriction of the withdrawal of consent by law or the contract which gives benefits to you.

However, the withdrawal of consent shall not affect the processing of personal information you have already given consent to the Company legally.

#### **7.2 Right to Access**

You have the right to request access to and obtain copy of your personal information, which is under our responsibility, including to request the disclosure of the acquisition of the personal information obtained without your consent.

#### **7.3 Right to Data Portability**

Where the Company arranges your personal information to be in the format which is readable or commonly used by ways of automatic tools or equipment, and can be used or disclosed by automated means, you have the right to receive your personal information and are also entitled to send or transfer your personal information in such formats to other data controllers stipulated by law.

#### **7.4 Right to Object**

You have the right to object to the collection, use or disclosure of your personal information on grounds stipulated by law.

#### **7.5 Right to Erasure**

You have the right to request the Company to erase, destroy or make your personal information become unidentifiable data on grounds stipulated by law.

#### **7.6 Right to Restriction of Processing**

You have the right to request the Company to restrict the use of your personal information on grounds stipulated by law.

#### **7.7 Right to Rectification**

You have the right to request the Company to modify your personal information to be accurate, up-to-date, complete, and not misleading.

#### **7.8 Right to File a Complaint**

You have the right to file a complaint to a competent official under the PDPA anytime the Company violates or does not comply with the PDPA.

### **8. Personal Data Protection Security Measures**

The Company implements appropriate and strict security measures for preventing unauthorized or unlawful loss, access to, use, alteration, correction or disclosure of personal information.

In the case where the Company assigns any third party to process your personal information pursuant to the instructions given by or on behalf of the Company, the Company shall appropriately supervise such third party to ensure your personal information protection in accordance with the PDPA.

#### **9. Contact information**

If you have any questions or inquiries about the protection of your personal information, collection, use or disclosure of your personal information, or exercise of your rights, or have any claims, please contact us at:

Preserve Agro Products Co., Ltd.

Address: 213 MOO 2, T. KHILEK, A. MAE RIM, CHIANGMAI 50180, THAILAND

Tel: 053 372 991-2

Web Site: [WWW.PRESERVEAGRO.COM](http://WWW.PRESERVEAGRO.COM)

#### **10. Link to Third Party Websites via our Website**

This Policy applies to the use of our website only. When you link to third party websites via our Website, the personal information protection shall be in accordance with the Privacy Policy of such third-party websites which are not related to the Company.

Effective as of May 31, 2022